

# **RETIREMENT BOARD MINUTES**

**March 12, 2024**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene  
Commissioner Kenneth J. Bryan  
Commissioner Chip Abramovic  
Melanie Bailey, Admin. Assistant  
Rich Winkler, Solicitor  
Jeannie Ritchey, Treasurer  
Diona Brick, Fiscal  
Bridey Keller, Human Resources  
Amie Wood – Wessell, Human Services  
Hilary Buchanan, Planning  
Mark Seigworth

Harry Whittemore, Veteran's Affairs  
Kristie Palmer, Citizen (Bleeding Disorder Proclamation)  
Addison Palmer, Citizen (Bleeding Disorder Proclamation)  
Ryan Palmer, Citizen (Bleeding Disorder Proclamation)  
Daniel Palmer, Citizen (Bleeding Disorder Proclamation)  
Nichole Kush, Citizen  
Aurora Kush, Citizen  
Greg Kush, Citizen  
Brady Herr, Citizen  
Kara O'Neil, The Derrick  
Beth Bryan, Treasurer's Office

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

## **CALL TO ORDER:**

Commissioner Breene called the Salary Board meeting to order at 4:35pm

## **APPROVAL OF THE MINUTES FROM THE FEBRUARY 13, 2024 MEETING:**

Jeannie Ritchey, Treasurer made a motion to approve the minutes from the February 13, 2023 meeting, seconded by Commissioner Abramovic, aye all.

## **PUBLIC COMMENT:**

NONE

## **RETIREMENT BOARD ITEMS FOR CONSIDERATION:**

Bridey Keller presented the Retirement Board for approval:

### **The following employees are entering the Retirement Fund System:**

| <b>NAME</b>            | <b>EFFECTIVE DATE</b> | <b>PERCENTAGE</b> |
|------------------------|-----------------------|-------------------|
| Gabrielle Allman       | 01/23/2024            | 9%                |
| Myranda Cramer         | 02/02/2024            | 10%               |
| Zanah Dempsey          | 02/18/2024            | 9%                |
| Amber Holton           | 02/06/2024            | 9%                |
| Amy McCracken          | 02/18/2024            | 9%                |
| Megan Montgomery       | 02/18/2024            | 10%               |
| Matthew Strickenberger | 02/18/2024            | 9%                |

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## **The following persons are withdrawing their contributions plus interest:**

| <b>NAME</b>                                                                                                                                                                                                                                                                   | <b>AMOUNT</b> | <b>DISBURSEMENT DATE</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------------------|
| Joshua Ditzenberger                                                                                                                                                                                                                                                           | \$35,940.46   | 03/28/2024               |
| Michael Dulaney                                                                                                                                                                                                                                                               | \$25,356.25   | 03/28/2024               |
| Harlee Dunlap                                                                                                                                                                                                                                                                 | \$282.77      | 03/28/2024               |
| Jason Redfield                                                                                                                                                                                                                                                                | \$653.05      | 03/28/2024               |
| Austin Stelene                                                                                                                                                                                                                                                                | \$431.81      | 03/28/2024               |
| Rebecca White                                                                                                                                                                                                                                                                 | \$8,818.16    | 03/28/2024               |
| Cassie Sutton                                                                                                                                                                                                                                                                 | \$19,473.34*  | 02/29/2024               |
| <i>Correction to 02/20/2024 Retirement Board Agenda – The amount for disbursement was incorrectly presented on February's Boards due to administrative issue and correct distribution amount is reflected above. Correct amount was disbursed to Ms. Sutton on 02/29/2024</i> |               |                          |

## **[Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]**

1. Motion to approve the superannuation retirement of **Tammi A. Ruditis**, effective **01/23/2024**. She has elected "Option Four (B)" which entitles her to withdraw, in one payment, the total accumulated deductions of **\$2,225.47** credited to her member account at retirement in addition to receiving a monthly annuity of **\$31.60** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$9.17** to be paid for 9 days in the month of January.

## **Other business: [Buy-backs; Administrative issues]**

1. Because **Joshua Ditzenberger** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
  2. Because **Harlee Dunlap** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
  3. Because **Jason Redfield** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
  4. Because **Austin Stelene** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- Commissioner Abramovic made a motion to approve the above Retirement Board Agenda items, seconded by Commissioner Bryan, aye all.

## **OTHER BUSINESS:**

## RETIREMENT BOARD MINUTES

March 12, 2024

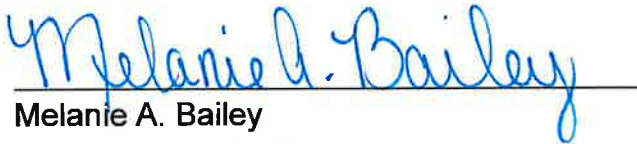
### **PUBLIC COMMENT:**

There was no public comment offered.

### **ADJOURNMENT:**

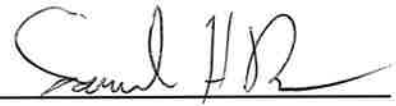
The meeting was adjourned at 4:36 pm upon a motion by Jeannie Ritchey, Treasurer and a second by Commissioner Bryan, aye all.

Respectfully submitted,

  
\_\_\_\_\_  
Melanie A. Bailey

Administrative Assistant

Samuel H. Breene

  
\_\_\_\_\_

Kenneth J. Bryan

  
\_\_\_\_\_

Albert A. Abramovic

  
\_\_\_\_\_

Jeannie Ritchey

  
\_\_\_\_\_

Sabrina S. Backer